



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

Dated: November 11, 2022

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. on Monday, November 14, 2022 at the Village Hall located at 26 N. 6th St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

NOTICE IS FURTHER GIVEN, that the Village Board will then conduct the public hearing on the proposed 2023 budgets for all funds.

Action to be taken –

- Notice of 2023 Budget Limit to qualify for a 2024 Expenditure Restraint Payment
- Presentation of the final budget documents
- Public input on the proposed budgets – all funds
- Adopt the budget – Sewer Fund
- Adopt the budget – Water Fund
- Adopt the budget – First Responder Fund
- Adopt the budget – TID #2 Fund
- Adopt the budget – Capital Improvements Fund
- Adopt the budget – General Fund
- Set a local tax rate
- Declare the public hearing closed

NOTICE IS FURTHER GIVEN, that immediately following the public hearing on the proposed 2023 budgets, the remainder of the regular board meeting will take place at which time the following items of business will be discussed and possibly acted on:

Citizen Questions and Concerns

Announcements

Nomination papers may be circulated beginning on December 1, 2022 and must be filed by 5 p.m. on Tuesday, January 3, 2023. Candidates up for re-election are Village President James Schrubbe and Village Trustees Timothy Keuler, Thomas Roehrig and Anita Loose
Hilbert/Potter Optimist Bingo Bash, Saturday, November 18, 2022 at the Hilbert Community Center

Consent Agenda –

1. Minutes from board meetings, fire department meetings and first responder meetings
2. Village treasurer's report, fire department treasurer's report and first responder treasurer's report
3. Correspondences:
 - a. MEG Newsletter
 - b. Boardman & Clark, LLP
 - c.
4. Reports:
 - a. Labor hours
 - b. Building Permits
 - c. Notice of 2022 Aggregate Assessment Ratios for Calumet County
 - d. Notice of Preliminary Report on Major Class Comparison for 2022

Report of Director of Public Works on projects

Claims for the Village of Hilbert

Unfinished Business:

- 2022 Projects –
 - Change Orders
 - Payment Requests



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

Unfinished Business cont-

Recycling/Rubbish –

Monthly report on recycling

Police Protection for the village –

Monthly Report

Fire Department –

Discussion and possible action regarding request to change locks on fire station building

Leave of Absence Letter presented to the Fire Department and Health Board – J. Schrubbe

TID District #2 –

Wastewater Treatment Plant –

Discussion and possible action regarding computer issues at the treatment plant

Well #4 –

Update on the Project

Village Meadows Subdivision –

Subdivision Improvements –

Phase II Development –

Change Orders

Payment Requests

Fochs Trails Subdivision –

Former Bel Brands Property –

Update on the project –

Lead Service Lines in the Village –

Change Orders

Payment Requests

Issues with the rip rap stone on the drainage ditch at the end of Creek St. –

Drain Tile on Cedar St. –

Discussion and possible action regarding seeking proposals for providing backup services for daily village operations due to a deemed emergency – T. Keuler

Discussion and possible action regarding the proposed employee handbook

New Business:

Application for operator licenses – current year

Classes/Seminars/Schooling for employees –

Discussion and possible action on requests for schooling/training sessions

Reports on schooling/training sessions attended

Discussion and possible action regarding request to extend final retirement date – D. DuPrey

Employee Review/Grievance Committee –

Committee meeting minutes presented for acceptance and to be placed on file

Discussion and possible action regarding the drainage tile on properties along 7th St. between Main St. and Cedar St.

Discussion and possible action regarding Ordinance 2022-10 Amending Ordinance 4.01 Traffic Laws

Discussion and possible action regarding an increase to the current sewer rates

Discussion and possible action regarding notice to terminate the contract with the Village for janitorial services

Discussion and possible action regarding proposals for janitorial services for the community center building

2023 Projects –

Discussion and possible action regarding Resolution 2022-13 "Initial Resolution to Special Assess for Curb & Gutter" in Village Meadows

Village Board Member Informational Report

Village Personnel Information Report

President's Report



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

NOTICE IS FURTHER GIVEN, that the board will convene into closed session to discuss compensation of a Public Employee

Specific exemption – Under S. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to convene into closed session
Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session

Discussion and possible action regarding compensation of a Public Employee

NOTICE IS FURTHER GIVEN, that the board will then reconvene into closed session to discuss the possibility of pursuing to purchase public property and investing of public funds.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to reconvene into closed session
Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business

Adjournment

A handwritten signature in black ink, appearing to read "Dennis DuPrey", enclosed within a large, loopy oval scribble.

Dennis DuPrey, Administrator Clerk Treasurer